

Center for Disease Control (CDC) “You Call the Shots” Webinar Instruction Guide

Please follow these instructions carefully to ensure complete access to the CDC webinar.

1. Register at <https://tceols.cdc.gov/Account/Registration>. If you are already a CDC Training and Continuing Education Online Participant, please skip to step 4.
2. Click on New Participant.
3. Complete New Participant Registration Participant Profile. Follow the prompts until your registration is complete.
4. Once complete, go to <http://www.cdc.gov/vaccines/ed/youcalltheshots.html>
5. In the “Now Available” section on the CDC web page click on one of the following bullet points:
 - [Vaccines For Children \(VFC\) Jan 2020](#)
 - [Vaccine Storage and Handling Jan 2020](#)
6. Scroll to the bottom of the page and click “continue” to start program.
7. Once you have completed the course and you’re on the “Resources” page, click “Click here to Continue.”
8. Print this page or write down the course number and verification code. Click on the link <https://tceols.cdc.gov/Account/Registration>.
9. Click on the “Participant Login” link.
10. Enter your Login Name and Password, click on the “Log in Now” button.
11. Click on the “Search and Register” link.
12. In the middle section, 2) Keyword Search, type in the course number and click the “View” button.
13. Click on the course link, scroll to the bottom of the page and click on the appropriate CE designation (example, if a Medical Assistant (MA), click on .1 CEU (for other professionals).
14. Complete the demographic information and click “Submit.”
15. Take the Posttest if required; follow the prompts until you can click on “Certificate.”
16. Print your certificate.